

**INFORMATION, SCIENCE AND TECHNOLOGY AGENCY  
DEPUTY MINISTER AND CHIEF INFORMATION OFFICER DIRECTIVE**

**TO:** DEPUTY MINISTERS  
EXECUTIVE FINANCIAL OFFICERS  
HEADS OF AGENCIES, BOARDS, COMMISSIONS AND CROWN  
CORPORATIONS

**DIRECTIVE:** 7/98

**SUBJECT:** Raising Records Storage Fees for Agencies, Boards,  
Commissions and Crown Corporations

The purpose of this directive is to implement a decision of Cabinet.

**POLICY/PROCESS DIRECTION:**

Information Management Services (IMS) of the Information, Science and Technology Agency (ISTA) raises the rate of charges for storing the records of agencies, boards, commissions and crown corporations from the current rate of \$3.00 per box to full cost recovery at \$6.00 per box per year.

**APPLICATION:**

This directive applies to all agencies, boards, commissions, and crown corporations.

**EFFECTIVE DATE:** July 1, 1998.

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Stuart Culbertson  
Deputy Minister/Chief  
Information Officer